



HALF YEAR PREP

PARENT HANDBOOK

2018

# TUITION

Tuition pays for training; it does not pay for an athlete's right to compete. An athlete earns the right to compete through hard work and dedication.

You understand you are signing a contract and you are responsible for all fees as billed. Annual gym membership applies to all team athletes and is part of your team fees.

Tuition and assessment fees are billed on the 20<sup>th</sup> of the month and due by the 1<sup>st</sup> of the following month. Checks, credit cards (3% processing fee will be assessed on all credit card transactions), cash are acceptable forms of payment. Tuition can be paid on-line via the parent portal (3% processing fee will be assessed for all on-line credit card transactions). Any balances not paid by the 1<sup>st</sup> of the month will have the credit card on file charged on the 2<sup>nd</sup> of the month and a \$15 late fee will be assessed. If tuition and fees continue to be paid late with no prior communication and athlete could be removed from the program. If an account is not made current the will result in suspension from practices and events.

Accounts need to be current to receive merchandise, team items, and attend events.

We do not prorate for holidays or gym closures.

Tuition is paid monthly per athlete for all teams, regardless of division and level. Tuition is paid on a 6 month term (July 2018 – December 2018).

Registration fee - \$375 (this includes uniform, three competition fees and USASF fee).

Registration fee can be paid in two installments - \$187.50 at the time of registration and the remaining \$187.50 no later than thirty days after registration.

Stealth has a no refund policy.

Monthly Team Fees for Half Year Prep

- o \$55 per month

Each member is financially responsible for their own transportation, spectator fees, meals, and hotels (when applicable). We do not offer travel accounts.

If an athlete chooses to stop participating, for any reason, or is removed from a team for contract violations a \$200 Separation Fee will be assessed.

# FAQS

## WHEN IS THE GYM CLOSED?

- Memorial Day Weekend (Friday – Monday)
- Fourth of July
- Labor Day Weekend (Friday – Monday)
- Thanksgiving Break (Wednesday – Sunday)
- Christmas – 12/23 – 12/26
- New Year's Eve/Day 12/31 – 1/1
- Good Friday

# GENERAL GUIDELINES

## TEAM PLACEMENT

- Stealth has a no cut policy. Team levels are determined USASF guideline consisting of both age and skill level. The placement evaluation process is so we can determine which team is the best fit for the athlete and allow us to build teams for the possible success.
- We will place an athlete on the team(s) we feel will best suit the athlete, team and program.
- We will decide if an athlete can participate on more than one team.
- We may request an athlete take extra classes to improve skills.
- We may move, replace, add, suspend, or even dismiss an athlete for a period of time, or indefinitely, from a team or the entire program based on criteria including, but not limited to, attendance, conduct, skills, finances, parent conflicts, etc.

## MISCELLANEOUS

Stealth athletes are not permitted to practice, train, take classes at another all-star gym or compete on any other competitive all-star team during the Stealth season.

## INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, you should check Band, your e-mail and the Facebook page for any special message regarding the weather. Make sure we have your cell phone number and e-mail address so we can send this information to you as well. In some cases, you will be contacted directly by your team coach. We do not follow local school system decisions regarding inclement weather. In other words, just because the local schools close it does not mean that we will.

# TEAM/ATHLETE POLICIES

## ABSENCES

Attendance is crucial to the success of any team and is required for all practices, promotions, community/charity events, and team bonding events unless advanced notice is given and approved. Absences will be reviewed on an individual basis. An Absence Request Form must be submitted 3 weeks in advance for all vacation and school related absences. Verbal notifications will be considered unexcused. Approvals will not be granted in the two weeks before a competition.

Any member missing 2 consecutive or 3 non-consecutive practices or events, without making prior arrangements and getting approval, may be placed as an alternate in the routine.

Attendance is required for all practices, promotions, community/charity events, and team bonding events unless advanced notice was given and approved by Stealth staff.

If you are sick (vomiting or contagious), you are expected to call your coach 4 hours prior to the start of practice. Otherwise you should attend and watch. If you are running late to practice you must notify your coach at least 15 minutes prior to the start of practice. Athletes need to arrive 10 minutes before practice to prepare for practice. Excessive tardiness may result in suspension.

Withholding your child from practice and competitions as a form of punishment hurts the team and could be cause for dismissal.

Choreography is MANDATORY!

Competitions are MANDATORY!

Commitment to your team must be a PRIORITY!

## EXCUSED ABSENCES

- Death in the family
- School function that affects grade (documentation must be provided)
- Contagious illness

## UNEXCUSED ABSENCES

- Jobs
- Cramps
- Social events (dances, birthday parties, concerts, banquets, family reunions, weddings, etc.)
- School projects, homework, tests
- Extra-Curricular activities or events
- No ride
- Feeling tired

## INJURIES

In the event of an injury it is the responsibility of the parent to seek professional help. An athlete must provide a doctor's note with clarification of restrictions in order to sit out at practice.

Injured athletes are still expected to attend all practices, events, and participate where possible.

Injured athletes are still expected to pay tuition.

It is mandatory all athletes present a letter of release from their doctor prior to returning to cheer. It will be the coaches' discretion in what capacity the athlete will return.

If an athlete receives three injuries in a season, which requires them to sit out of practice, they may be moved to an alternate/extra spot position on the team.

#### COMPETITION SCHEDULE

A competition schedule will be distributed in mid-August. Stealth staff will decide which competitions the teams will attend. It is the director/coaches' discretion to cancel or change a competition.

If an athlete is not able to attend a competition the coach and director need to be notified, in writing, within 14 days of receipt of the competition schedule.

#### COMPETITION REQUIREMENTS

All athletes are expected to be in full uniform: uniform (top and bottom), warm-up (if purchased), cheer shoes and hair bow.

Athletes must remain in uniform all day. We follow the USASF Image and Etiquette Code. You may put on your warm-up, over your uniform, but you must remove it before attending awards. If an athlete removes their uniform before awards they will not be permitted to sit with their team until they change.

We will attend 3 competitions that will be held in either October, November and/or December.

Athletes need to arrive on time and have a suitable chaperone.

Plan for competition to be all day. Bigger competition can go as late as 9 or 10 pm on a Sunday.

#### TRAVEL GUIDELINES

All members are required to occupy the same hotel, unless staying with family in the same city. All athletes are required to attend team meetings or functions held at, or near, the team hotel.

If a parent is unable to attend a competition with their child it is their responsibility to set up travel and hotel arrangements with another team member and their family. All athletes must be accompanied by an adult (parent, guardian or designated chaperone).

All athletes will follow any curfew set by their coaches.

No boyfriends/girlfriends will be permitted to travel to away competitions with athletes.

When traveling for competitions Stealth activities are a priority. **Do not plan family vacations or activities that take away from team time.**

#### CROSSOVERS

You will not be charged additional tuition. However, any athlete who crosses over to another team will be required to pay the additional crossover fees for competitions. Your crossover fees will be billed when your full competition fee is billed.

#### UNIFORMS AND ATTIRE

Uniforms are purchased through Stealth All Stars. Uniforms will not be ordered until the uniform is paid in full. You will not receive your uniform if your account is past due.

Stealth will designate the following for competitions/events:

- Shoes
- Make-up
- Hair

Athletes will be measured for their uniforms. Parents must sign off on all uniform sizes.

Uniform payments are non-refundable.

Athletes cannot have any piercings and/or jewelry in for competitions or practices. No body modifications permitted during the cheer season (this includes, but is not limited to, piercings and tattoos).

No fake/long nails permitted. No nail polish for competitions.

#### PRACTICES

Parents are not permitted in the main gym unless accompanied, or invited, by a coach.

Practices may be added at any time during the season. Generally additional practices will be held the weekend before a competition.

#### DISCIPLINE

Respect will be shown for the coaches, other athletes, parents, judges, officials, and spectators. No athlete may post inappropriate content on any social media platform about another athlete, the Stealth program, another cheer program, or competition staff.

Athletes are not permitted to speak with competition officials for any reason.

Cellphones are not permitted in the gym and must be kept with personal belongings. Cellphones should not be checked during practice.

Insubordination will not be tolerated. This included, but is not limited to, temper tantrums, outbursts, poor attitude, profanity, and disrespect to other. Personal issues are to be left at the door.

Misuse of our facility and equipment will not be tolerated. Only water and Gatorade are permitted in the gym and must be in sealed bottles. No athlete is permitted in the gym or on any equipment unless an instructor is present.

**NO GUM IN THE BUILDING AT ANYTIME, EVER!**

The use of tobacco, alcohol, drugs and abusive language will not be tolerated.

If any of the above rules are compromised, the following actions will occur:

- 1<sup>st</sup> violation – a meeting with the athlete defining the problem
- 2<sup>nd</sup> violation – a meeting with the athlete and parent
- 3<sup>rd</sup> violation – the athlete may be removed from the team, or program.

# PARENT POLICIES

## GENERAL GUIDELINES

All athletes must have a completed registration form, credit card authorization, signed release of liability, financial agreement, and policy agreement in order to participate.

All conversation in any venue (Stealth gym, competition venue, or at any event) are to be respectful.

The chain of command you are to follow is:

1. Coach
2. Owner/Director

If you have questions or concerns to address with your child's coach they may be addressed after practice, only. If you are unhappy about a Stealth decision please address your concerns respectfully and not in the presence of athletes.

Anyone threatening to pull their child from a team will be dismissed, immediately, from the program.

Parents, relatives, friends, etc. are not permitted to speak with competition officials, for any reason, before, during, or after competition.

Concerns regarding coaching should be addressed with the owners, only.

No videotaping in our facility.

Verbal, or physical, altercations will not be tolerated. Verbal abuse of staff will not be tolerated. Personal issues are to be left at the door.

Parents may not post inappropriate content, on any social media platform, about another parent, athlete, the Stealth program, another cheer program, or competition staff. No one is allowed to post or share

videos of Stealth routines, or music, on any social media sites.

## FUNDRAISING

We offer monthly fundraisers (generally two per month) to help with the cost of all-star cheerleading. Any fundraising for individual athlete will be credited directly to the specific athlete. We will host three gym fundraisers during the season. Every parent is expected to participate in our gym fundraisers. These fundraisers do involve extra work outside of cheer but we have seen people pay for an entire season of cheer through fundraising.

## COMMUNICATION

It is the parent and athlete's responsibility to know what is going on with the program and the team. Program specific emails are sent throughout the season to keep parents updated with any new information. Each team will have their own group in Band. You are required to download the app and accept the invitation when it is sent to you. Please make sure to like our page on Facebook as well. When all else fails come into the gym and speak with the coach or owner/director.

## FEES

A schedule of payments is listed in this handbook. All monthly payments are billed on the 20<sup>th</sup> of the month and due by the 1<sup>st</sup> of the following month. Any account not paid by the 1<sup>st</sup> of the month will have the credit card on file automatically charged and a \$15 late fee will be assessed.

Monthly tuition is not prorated for any reason.

By the 5<sup>th</sup> of the month your account must be up to date or your child will not be permitted to participate

in practice and may be moved to an alternate position.

You can designate how your monthly payments will be made:

- Cash/Check in person
- Electronic Check via the parent portal
- Credit/Debit card in person/parent portal\*  
(3% processing fee will assessed for all on-line credit card transactions)

- Credit/Debit automatic withdraw via parent portal\*  
(3% processing fee will assessed for all on-line credit card transactions)

Stealth has a strict no refund policy. There are no refunds on tuition, merchandise, competition fees, class fees, or any other fees associated with the gym or all-star cheerleading.



**STEALTH Team Registration Form - Please print legibly**

Student Name		Date of Birth & Gender
Address	City	Zip Code
Parent's e-mail		Home No.
Parent/Guardian Name	Cell No:	Work No.
Parent Guardian Name	Cell No:	Work No:
Emergency Contact		Phone

**FINANCIAL AGREEMENT FORM/CREDIT CARD AUTHORIZATION**

**\* REQUIRED FOR ALL MEMBERS\***

<b>CARD INFO IS REQUIRED</b>	
Name as it appears on card _____	
Billing Address of Card Holder: _____ City: _____ State: _____ Zip: _____	
<b>Circle One</b> Visa    Mastercard <b>Credit Card No.</b> _____	
<b>Expiration Date:</b> _____ <b>CID# (required)</b> _____	
<u>I agree to notify STEALTH of any changes to my billing info before my next billing cycle.</u>	

Failure to use the STEALTH agreement will not relieve the member of the member's obligation to pay all installments required hereunder. This agreement is personal and may not be assigned or transferred. Member may cancel this contract within 3 business days after signing of the contract. In the event of any default by the member, STEALTH shall be entitled to recover its reasonable costs, and attorney's fees, associated with securing, enforcing and collecting under this contract.

\_\_\_\_\_ Today's Date \_\_\_\_\_

Signature of Account Owner- Agrees to pay all fees in accordance to the terms of this agreement. I agree to have my card on file charged for monies owed, including tuition or team fees, in the event that my account becomes past due. I also agree to have the separation fee charged if my athlete quits or is removed from the program.

## **PARTICIPANT AGREEMENT, RELEASE AND ASSUMPTION OF RISK**

In consideration of the services of Stealth All Stars LLC, its owners, agents, officers, employees, and all other persons or entities acting in any capacity on their behalf, I hereby agree to release, discharge, and hold harmless Stealth All Stars LLC, on behalf of myself, my minor children, my parents, my heirs, assigns, personal representative and estate as follows:

1. I understand and acknowledge that the activities that I or [CHILD'S NAME] \_\_\_\_\_ (hereinafter referred to as the "Minor") engage in while on the premises or under the auspices of Stealth All Stars LLC pose known and unknown risks which could result in injury, paralysis, death, emotional distress, or damage to the Minor, to me, to property, or to third parties. The following describes some, but not all, of those risks:

*Cheerleading and gymnastics, including performances of stunts and use of trampolines, entail certain risks that simply cannot be eliminated without jeopardizing the essential qualities of the activity. Without a certain degree of risk, cheerleading students would not improve their skills and the enjoyment of the sport would be diminished. Cheerleading and gymnastics expose participants to the usual risk of cuts and bruises, and other more serious risks as well. Participants often fall, sprain or break wrists and ankles, and can suffer more serious injuries. When traveling to and from shows, competitions and exhibitions raise the possibilities of any manner of transportation accidents. In any event, if you and/or the Minor are injured, medical assistance may be required which you must pay for yourself.*

2. I expressly agree and promise to accept and assume all of the risks, known and unknown, connected with Stealth All Stars LLC-related activities, regardless of the age of the Minor and/or whether or not the Minor is presumed to be able to assume those risks, including but not limited to performance of stunts and use of trampolines. My participation and that of the Minor is purely voluntary. No one has forced or coerced the Minor or me to participate. I elect for the Minor and/or myself to participate in such activities in spite of the risks.

3. I hereby voluntarily release, forever discharge, and agree to hold harmless and indemnify Stealth All Stars LLC from any and all liability, claims, demands, actions or rights of action, which are related to, arise out of, or are in any way connected with the Minor's and/ or my participation in Stealth All Stars LLC-related activities.

4. Should Stealth All Stars LLC be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and reimburse it for such fees and costs.

5. In the event that I and/or the Minor file a lawsuit against Stealth All Stars LLC, such suit shall be brought in the State of Maryland, and the substantive and procedural laws in that jurisdiction shall apply in any such action without regard to the conflict of laws rules thereof. I agree that if any portion of this agreement is found void or unenforceable, the remaining portions shall remain in full force and effect. This agreement shall be deemed to have been jointly drafted by the parties for all purposes involving its construction and enforcement.

6. By signing this document, I acknowledge that if anyone is hurt or property is damaged during my participation or the participation of the Minor in this activity, I and/or the Minor may be found by court of law to have waived the right to maintain a lawsuit against Stealth All Stars LLC on the basis of any claim from which I have released Stealth All Stars LLC either personally and/or as the parent, natural guardian and/or legal guardian of the Minor by signing this Agreement.

7. I hereby give Stealth All Stars LLC and its affiliates the unrestricted right and permission to copyright and re-use, publish, and republish photographic portraits and pictures of the Minor and/or myself or pictures in which the Minor and/or myself may be included, in whole or in part, separately or in conjunction with other photographs, in any medium now or hereafter known, and for any purpose whatsoever, including but not limited to illustration, art, promotion, or advertising.

8. In an emergency, I grant permission Stealth All Stars LLC and its personnel, to have authority, at my expense, in the event I cannot be reached, to utilize the most convenient volunteer rescue squad vehicle or ambulance to transport the Minor and/or myself to the hospital and if necessary, I authorize medical treatment. I verify that the Minor and/or myself have passed a medical examination within the last twelve months and are capable of participating in cheerleading, gymnastics, dance and related activities.

9. All monies paid to Stealth All Stars LLC in any capacity are NON-REFUNDABLE, NON-TRANSFERRABLE, and UNASSIGNABLE regardless of reason. I agree that any attempt by Stealth All Stars LLC to collect monies not paid by myself resulting in a collection agency, attorney, or court involvement, I will be responsible for the payment of all collection fees, court costs and attorneys' fees incurred by Stealth All Stars LLC and/or myself. I understand that late fees and/or penalties may be applied to all past due payments and/or returned checks.

10. I acknowledge that Stealth All Stars LLC has the right to either suspend or dismiss any participant/customer for any offense, by participant or family member, which we deem detrimental to the entire Stealth All Stars LLC organization.

I have had sufficient opportunity to read this entire document. I have been given the opportunity to consult an attorney for any reason regarding this document or in the event I did not understand any provision of this document. By signing below, I have read the document and understand it and I agree to be bound by its terms.

Parent/Guardian Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

### **PARENT'S OR GUARDIAN'S ADDITIONAL INDEMNIFICATION**

**In consideration of \_\_\_\_\_ (print minor's name) ("Minor") being permitted by Stealth All Stars LLC to participate in its activities and to use its equipment and facilities, I further agree to indemnify and hold Stealth All Stars LLC from any and all claims which are brought by, or on behalf of Minor and which are in any way connected with such use or participation by Minor.**

Parent/Guardian Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

# FINANCIAL AGREEMENT

## THIS FORM IS DUE AT THE TIME OF REGISTRATION

\_\_\_\_\_  
Name of parent/legal guardian

Parent of \_\_\_\_\_  
Print name of team member

### I UNDERSTAND AND AGREE TO THE FOLLOWING:

- Tuition and assessments are billed on the 20<sup>th</sup> of the month and due on 1<sup>st</sup> of the month for the current month. Example: January tuition is billed on December 20 and due by January 1.
- My uniform is a separate cost and is due on its set due date(s). I understand shoes are not included with my uniform, I will order them personally. Stealth will provide a link to the designated shoe choice for the season.
- I am subject to a late fee of \$15.00 after the 1<sup>st</sup> of the designated month. Excessive tardiness in payments will be grounds for my child not competing, possible dismissal and being sent to a collection agency.
- As a parent signing this contract; I am solely responsible for the tuition, travel expenses, uniform and assessments as outlined in this packet.
- If I leave the program prior to the end of the season, I am subject to a \$200 separation fee.
- I understand that all payments, for tuition, equipment, merchandise, classes, are non-refundable.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name Printed \_\_\_\_\_

# POLICY AGREEMENT

1. The cheer season is a half year, July 2018 – December 2018. \_\_\_\_\_
2. All Stealth customers are required to have a credit card on file. **Athletes will not be permitted to participate until there is a card on file.**\_\_\_\_\_
3. All tuition is billed on the 20<sup>th</sup> of each month for the following month. Tuition is due on the 1<sup>st</sup> and is late after this date. On the 2<sup>nd</sup> of the month the card that is on file will be charged any fees due and a late fee of \$15.\_\_\_\_\_
4. Your account must be current for your child to participate in team practices, classes, competitions, events. \_\_\_\_\_
5. I understand that if my child quits, or is removed from the team, (for any reason other than family relocation of 50+ miles away) a \$200 separation fee will be charged to my card. \_\_\_\_\_
6. It is mandatory to abide by the Attendance policy as outlined in this packet. All athletes are to attend their teams regularly scheduled practices. If an athlete is not feeling well, or injured, they are still expected to be at practice. If your child has a fever or is vomiting they should not attend. A parent must call the office or team coach PRIOR to practice for this to be excused. All school activities and pre planned vacations should be submitted 3 weeks in advance, in writing, as explained in the packet. After the athlete has reached 3 unexcused absences for the season a meeting will be held with the Director.\_\_\_\_\_
7. If at any time your misses a competition, for an unexcused reason, it will result in immediate termination from the program and o refunds will be give and the separation fee will be charged. \_\_\_\_\_
8. We will issue a list of “Black Out Dates”. During these dates any missed practices will result in the athlete not being permitted to compete at the next event. No competition fee refunds will be given.\_\_\_\_\_
9. An athlete can, and will, be suspended from practices or competitions for displaying inappropriate behavior and refusal to follow gym rules and coaches instructions. You are still responsible for your athlete’s fees during the period of suspension.\_\_\_\_\_
10. All members must be picked up in a timely manner from practice. You should arrive 10 minutes before the end of practice to pick up your child. If a coach has to wait more than 5 minutes with your child a fee of \$1 per minute will be charged to your account.\_\_\_\_\_
11. Fundraising- All fundraisers facilitated are individual, unless otherwise noted. We will hold three gym fundraisers throughout the season, parents are expected to participate in these fundraisers. We will apply credits to your accounts. Questions regarding fundraisers can be e-mailed. \_\_\_\_\_
12. All transportation to and from competitions is the sole responsibility of parents. I understand some competitions require a specific hotel. Information will be given as those dates approach.\_\_\_\_\_
13. I understand that as a Stealth member I am not allowed to use the Stealth Logo and make my own merchandise. I cannot sell or create my own Stealth clothing or merchandise. I also understand I am not allowed to contact any vendors on behalf of Stealth, doing so is grounds for dismissal from the program.\_\_\_\_\_
14. I understand that my athlete needs to come to practice every day in the designated practice attire. \_\_\_\_\_

15. We reserve the right to close practices at any time. Please remember to be your athlete's, teams and coach's biggest cheerleader! As a parent, if you are causing drama you can and will be removed from the gym. \_\_\_\_\_
16. It is the parent's responsibility to stay informed. Check your email and Band regularly, if you are not receiving emails contact the front desk immediately so we can check your account. \_\_\_\_\_
17. Part of an All Star Team is uniform, hair and makeup. To be on the team, all athletes must follow these guidelines. If you cannot commit to doing hair and makeup in the designated style, your athlete can't participate. \_\_\_\_\_
18. Athletes are placed on a team with the expectation that the skills they have at tryouts will remain and grow through the season. If an athlete can no longer fulfill the role they were placed on the team for, they will be moved to a team where they can fulfill the necessary role. \_\_\_\_\_

## Handbook Acknowledgment

I have read and fully understand the rules, policies, guidelines, and information in this handbook. I understand failure to abide by these policies may result in removal from the programs at STEALTH All Stars. I have read and fully understand my financial commitment to STEALTH All Stars as outlined in this packet and understand that upon return of this form, any and all funds paid to STEALTH All Stars are nonrefundable. I understand that my commitment is for the entire competitive season and that my commitment or failure to commit affects all of the athletes at STEALTH All Stars. I understand that I am entering into this program of my own free will. I also understand that by signing below I agree for my child to be photographed and used for media, social media or advertising and promotional purposes. In addition, I agree to give STEALTH full permission to seek medical attention and/or take any actions deemed necessary including but not limited to drug testing to ensure the safety and well-being of my child and those around them.

**I fully understand this document is a contract between myself and Stealth All Stars LLC.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name Printed \_\_\_\_\_

Athlete Signature \_\_\_\_\_ Date \_\_\_\_\_

Athlete Name Printed \_\_\_\_\_

## Monthly Payment Method

**Please indicate which method you will use to make your monthly payment:**

\_\_\_\_\_ Cash or Check (Monthly)

\_\_\_\_\_ Electronic Check via the parent portal

\_\_\_\_\_ Credit or Debit Card, *in person/parent portal* (Monthly) **(3% charge will be added to each transaction)**

\_\_\_\_\_ Credit or Debit Monthly Automatic Withdraw on the 1<sup>st</sup> of each month. **(3% charge will be added to each transaction)**